

## Rules for Publishing. Instructions for authors

- the studies will be written in Romanian or in international languages;
- The materials must be compatible with WORD (DOC or RTF files), Times New Roman font, size 11 in text, single spacing, and size 9 in the footnotes, also single spacing. The page format is as follows: 16x23.5 cm; edges: 2.5 cm (top), 1.5 cm (bottom, right, left);
- the papers must contain a mandatory English abstract of up to 20 rows (valid for studies in English as well) and a minimum of five keywords;
- the notes must be placed at the bottom of the page (as footnotes) and numbered continuously;
- the abbreviations system will be the one used by the journal; if new abbreviations are used, the authors are asked to report it to the editorial team;
- the figures or illustrations accompanying the studies must be sent in separate files, in JPG or TIFF format, at an appropriate resolution (minimum 300 dpi); each figure or illustration must be accompanied by a legend and, where appropriate, by its source;
- the dimensions of the tables included in the text or appendices must not exceed the page;
- for old terms (in Greek, Old Slavonic, etc.), other fonts may be used, which must be sent to the editorial team, together with the material, in attached files;
- materials sent for publication in other journals are not admitted.

**Rules for notes** for the studies submitted for publication at „Analele Științifice ale Universității «Alexandru Ioan Cuza» din Iași, seria Istorie”:

- At the first citation of a book: the name of the author / authors, the full title of the book, vol. no. (where applicable), the place of appearance, the publishing house (not for works before 1947), the year.

Valerie A. Maxfield, *The Military Decorations of the Roman Army*, Londra, Batsford, 1981.

Fernand Braudel, *Structurile cotidianului: posibilul și imposibilul*, vol. II, trad. Adrian Riza, București, Editura Meridiane, 1984.

Gh. Ungureanu, *Familia Sion. Studii și documente*, Iași, 1936.

- In the case of a coordinated / edited volume: first the title of the volume, then the editor / coordinator / editor of the edition, the place of appearance, the publishing house, the year. If there are more than three editors, add *et al.*

*Franța model cultural și politic*, vol. editat de Alexandru Zub și Dumitru Ivănescu, Iași, Editura Junimea, 2003.

*Din tezaurul documentar sucevean. Catalog de documente (1393-1849)*, ed. Vasile Gh. Miron *et al.*, București, Direcția Generală a Arhivelor Statului, 1983.

- In the first citation of a study: the name of the author, the full title of the study (with italic), the journal in which it appeared (full name in quotes / with italics in the case of abbreviation) / the title of the volume of studies / coordinated volume in which it appeared, then vol. / issue no..., year of appearance (between brackets).

Ion Donat, *Despre schitul Zdrălea sau Roaba. O ctitorie necunoscută a Craioveștilor*, în „Arhivele Olteniei”, XIV (1935), nr. 79-82 [sau Ion Donat, *Despre schitul Zdrălea sau Roaba. O ctitorie necunoscută a Craioveștilor*, în *AO*, XIV (1935), nr. 79-82].

Marius Chelcu, *Drumuri și orașe în Moldova secolelor XVI-XVIII. Câteva observații*, în *Civilizația urbană din spațiul românesc în secolele XVI-XVIII. Studii și documente*, ed. de Laurențiu Rădvan, Iași, Editura Universității „Alexandru Ioan Cuza”, 2006.

- In the first citation of an article in a newspaper: the name of the author, the full title of the article (with italic), the name of the newspaper (between quotes), the year of appearance, the full number and date.

Pavel Câmpeanu, *Cântec despre tovarășul Gheorghe Gheorghiu-Dej*, în „Flacăra”, anul I, nr. 9, 29 februarie 1948.

- To quote archive sources, first enter the name of the archive (abbreviations can be used), the fund, the document number.

Arhivele Naționale București, M-rea Roaba și Jitia, I/2, nr. ...  
*ANIC*, fond CC al PCR - Propagandă și Agitație, 50/1950, nr. ...

- For future citations of books / studies, the author can use *idem*, *ibidem*, *op. cit.*; where the books / studies of one author intertwine: the name of the author and the title in short. When quoting the same source in the archive, use *ibidem* (no italic).

N. Iorga, *Istoria românilor*, vol. ..., p. ...

*Ibidem*, p. ...

Idem, *Studii și documente*, vol. III, p. ...

Arhivele Naționale București, M-rea Roaba și Jitia, I/2, nr. ...

*Ibidem*, nr. ...

N. Iorga, *op. cit.*, vol. V, p. ...

- In the case of quotes on the Internet add the exact URL address and the date of access in square brackets.

Lucrare identificată la [http://www.treccani.it/enciclopedia/raffaello-giovagnoli\\_\(Dizionario-Biografico\)](http://www.treccani.it/enciclopedia/raffaello-giovagnoli_(Dizionario-Biografico))  
[15.04.2015]

- An acknowledgment note is accepted.